

Client Delivery Folder Structure Template

Use this folder structure to deliver your drone projects in an organized, professional format. You can set this up in Google Drive, Dropbox, or any file delivery system:

Suggested Folder Structure:

- 01_Photos - Final edited JPG/PNG drone photos (high-res)
- 02_Video - Final MP4 drone video (1080p or 4K)
- 03_Preview_Watermark - Low-res or watermarked previews (if unpaid)
- 04_License_Agreement - PDF with usage rights and permissions
- 05_Invoice - Invoice copy (PDF format)
- ReadMe.txt - Summary of contents, delivery date, and contact info

Tip: Number folders to guide client viewing order. Include a custom cover image if your platform supports it.